



Town of Burlington

32288 Bushnell Road / Burlington WI 53105
262-763-3070 / TownofBurlington.com

Town Board Meeting Minutes March 13, 2025

1 Call to order and roll call

At 6:50 PM Chair Russ Egan called the Town Board meeting to order. The meeting was held at the Town Hall, 32288 Bushnell Road, Burlington.

Chairman Russ Egan and Supervisors Steve Swantz, Neal Czaplewski, Jason Ketterhagen, and Brian Fliss were present.

2 Verify posting of meeting

The Affidavit of Posting was supplied to the town board chairman.

3 Citizen Comments

No comments from any citizens.

4 Minutes from the regular town board meeting on February 13, 2025

Czaplewski motioned to approve the minutes as presented; Fliss seconded. Motion carried. Swantz recused himself as he was not present at the last meeting.

5 Reports

Egan – nothing to report.

Czaplewski – nothing to report.

Ketterhagen – nothing to report.

Fliss – nothing to report.

Highway – Isaacson was not in attendance but provided a written report about the activity from the previous month.

Fire – Chief Vrchota provided a written report in the meeting packet.

Sheriff's Department – provided a written report for the month of February.

Administrator – Naber did not have anything to report.

Clerk – gave an update on the Spring Election.

6 Bills as of March 13, 2025

**Fliss moved to pay the bills as of March 13, 2025; Ketterhagen seconded.
Motion carried unanimously.**

7 February 2025 financials

**Fliss moved to accept the financials as presented; Czaplewski seconded.
Motion carried unanimously.**

8 Planning & Zoning Recommendation

a. 2050 Land Use Plan

b. Land Division

**i. Petitioner/Owner: Kevin & Alison Koldeway/Daniel & Dorothy
Koldeway**

Parcel: 002-02-19-13-006-000

7601 Wheatland Rd

c. Conditional Use

a. Petitioner/Owner: John Lunda/McHenry Holdings

Parcel: 002-02-19-18-003-001

7231 McHenry St

**Czaplewski motioned to accept the recommendation of the Planning & Zoning
Committee to approve the 2050 Land Use Plan with the same corrections the
Planning & Zoning Committee specified; Fliss seconded.
Motion carried unanimously.**

**Swantz motioned to accept the recommendation of the Planning & Zoning
Committee to approve the land division; Czaplewski seconded.
Ketterhagen recused himself. Motion carried.**

**Czaplewski motioned to accept the recommendation of the Planning & Zoning
Committee to approve the Conditional Use application; Swantz seconded.
Motion carried.**

9 Aquaducks annual petition

Jamie Vos, President of Browns Lake Aquaducks, stated that there are no changes to this year's petition. The board asked how the dredging project would affect them. They have been in contact with the coordinators and will work around it.

Ketterhagen motioned to approve the petition; Swantz seconded. Motion carried unanimously.

10 Presentation by Dr Jill Oelslager on the Burlington Area School District Referendum

Dr. Jill Oelslager gave a presentation regarding the 3-year operational referendum that will be on the April 1, 2025 election.

11 Presentation of Burlington Cemetery 2025 budget

12 Discussion and possible action on approving the first amendment to the intergovernmental agreement between the Town of Burlington, the City of Burlington, and the Burlington Cemetery Association

Items #11 and #12 were tabled.

13 Discussion and possible approval on appointing town judge

Our current municipal judge, Richard Scholze will be retiring on April 1, 2025. To date, only one candidate has expressed interest, our court clerk, Carrie Oldenburg.

Egan motioned to appoint Carrie Oldenburg. The motion died for lack of a second.

The board discussed possible actions available. Naber has reached out to Racine County regarding the vacant position. She has not yet heard back from them.

Czaplewski motioned to table until hearing from Racine County; Fliss seconded. Motion carried.

14 Discussion on the piers at Lagoon Beach

Naber stated that there are 15 private piers at White Oak Park Lagoon, which is public land. The board discussed the park, piers and possible actions that could be taken.

The board allowed some citizens to speak:

Sean Bopp, 7715 Lakeview Dr – read an agreement from 1955 between 2 individuals and the Town of Burlington.

Phil Peterson, 1322 Teut Rd – talked about the original agreement.

Eric Weis, 2815 Knollcrest Dr – suggested creating an association.

The board further discussed the agreement presented along with how to correct the situation.

15 Adjourn

**Czaplewski motioned to adjourn at 7:43 PM; Swantz seconded.
Motion carried.**

Approved this 10th day of April 2025
Jeanne Rennie, Clerk