

**Town of Burlington**

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**Job Announcement – Town of Burlington**

Position: Highway Maintenance Worker - Fulltime

Department: Highway

Posted Date: January 26, 2024

Expected Start Date: March 26, 2024

**General Duties Statement**

Under the direction of the Highway Superintendent, responsible for the safe and efficient operation of a variety of motorized equipment; perform various construction and manual labor work.

**Essential Duties and Responsibilities**

- Performs routine road repair and construction work as a member of the road crew.
- Operate heavy power equipment such as motor graders, loaders, and rigs.
- Load and unload road construction materials with end loader and distribute at job site.
- Adhere to good road repair practices.
- Shovel asphalt into excavated pothole and compact the patch.
- Comply with traffic control, sign and safety standards.
- Set grades and install drainage systems
- Available nights holidays and weekends during snow, ice and/or wind storms, and other emergencies. Prior permission required to be unavailable.
- Other tasks arising as assigned.

**Required Knowledge, Skills, and Abilities**

- Knowledge of the mechanics of road equipment, with the ability to maintain and repair the same.
- Ability to effectively manipulate hand controls.
- Able to maintain effective working relationships with other members of the road crew.
- Good driving record and possession of a valid Wisconsin commercial license.

**Education and Experience**

- Minimum of one-year experience operating loaders, backhoes, graders and related road equipment.

## Physical Requirements

- Frequently required to stand, climb or balance.
- Frequently required to walk, stoop, kneel, crouch, or crawl.
- Frequently required to use hands to finger, handle, or feel objects.
- Occasionally required to lift up to 50 pounds.
- Specific vision requirements include close and distant vision, peripheral vision, depth perception and the ability to adjust focus.
- Physically strong and active.
- Able to perform heavy manual labor in various types of weather and working conditions.
- Ability to understand and follow oral and written instructions.
- Ability to work effectively either alone or in a group situation.
- This position requires positive and active support of the town, the citizens and co-workers.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, efforts, or working conditions associated with the job. Management reserves the right to revise the job or to require that other or different tasks to be performed when circumstances change (e.g. emergencies, changes in personnel, workload, rush job or technological developments).

Please fill out an application form and submit a resume to [rachel.naber@townofburlington.com](mailto:rachel.naber@townofburlington.com) or in person at Town Hall.