

**RESOLUTION NO. 16.48-2**

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WHEREAS, the Town of Burlington has adopted a Cost Recovery Agreement, and

WHEREAS, persons and/or business(es) requesting permission of the town to take certain action in the town, including, without limitation on a zoning change, special use, easement, occupancy permit, building permit, planned unit development, variation from local ordinance, subdivision, public improvement or other improvement or development of real property, and

WHEREAS, the Town of Burlington may incur costs associated with review and inspection of this action, including attorney’s fees, engineering fees and inspection fees, planners, architects, surveyors, traffic or drainage experts or other consultants, and that the town must be reimbursed for all of its out-of-pocket expenses associated with the action,

NOW, THEREFORE, BE IT RESOLVED,

The Town Board of the Town of Burlington does hereby establish the following fees and deposits for certain actions to be taken in the Town of Burlington:

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**LAND DIVISIONS**

Conceptual Review Application Fee (Required for all Land Divisions).....	\$200
Professional Fee Payment Deposit.....	\$1,500
Subdivision Plat Application Fee (5-10 lots).....	\$1,000
Subdivision Plat Application Fee (11-20 lots).....	\$1,500
Subdivision Plat Application Fee (21+ lots).....	\$2,000
Professional Fee Payment Deposit (5 -15 lots).....	\$2,500+\$200 per lot
Professional Fee Payment Deposit (16+ lots).....	\$2,500+\$150 per lot
Certified Survey Map Application Fee .....	\$200
Professional Fee Payment Deposit.....	\$1,000+\$100 per lot
Public Notification Sign (Refundable upon return of sign) .....	\$150.00

(Lot = a buildable lot/unit, an outlot, or any other parcel with a land division)

- All fees are due at the time of application.
- Review process will not begin until all fees are paid.
- Invoices not paid within 15 days of invoice date will stop all review activity until fees have been paid to the Town.
- Invoices not paid within 30 days of the invoice date will draw the invoice balance from the Professional Fee Payment Deposit. Review will not resume until the Professional Fee Payment Deposit has been reestablished and all outstanding balances paid.
- Applicants/proposals with unpaid balances will not be allowed on the Planning and Zoning Committee or Town Board agendas.
- All Planned Unit Developments will be subject to the Subdivision Fee Schedule above.

**LAND USE PLAN VARIANCE**

Land Use Plan Variance Application Fee.....	\$200
Reapplication Fee.....	\$50 per appearance
Professional Fee Payment Deposit.....	\$1,500

**REZONE REQUEST**

Rezone Application Fee .....\$200  
Reapplication Fee..... \$50 per appearance  
Professional Fee Payment Deposit.....\$1,500

**ZONING VARIANCE REQUEST**

Zoning Variance Application Fee .....\$200  
Reapplication Fee..... \$50 per appearance  
Professional Fee Payment Deposit.....\$1,500

**CONDITIONAL USE**

Conditional Use Review .....\$200  
Reapplication Fee..... \$50 per appearance  
Professional Fee Payment Deposit.....\$1,500

**FILL PERMIT**

Fill Permit Application Fee ..... \$200  
Reapplication Fee ..... \$50 per appearance  
Professional Fee Payment Deposit.....\$1,000

**OVERSIZE GARAGE APPLICATION**

Oversize Garage Application Fee ..... \$200  
Reapplication Fee ..... \$50 per appearance  
Professional Fee Payment Deposit.....\$1,000

**MOVING BUILDINGS APPLICATION**

Moving Buildings Application Fee .....\$200  
Reapplication Fee ..... \$50 per appearance

**SPECIAL MEETING**

Application Fee .....\$250

Usual and customary expenses such as mileage, postage, delivery and printing are not included in the estimate of fees, and will be invoiced at cost.

Introduced and adopted this \_\_\_\_ day of \_\_\_\_\_, 2013.

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Ralph Rice, Town Chairman

Attest:

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Adelheid Streif, Clerk