



Town of Burlington

32288 Bushnell Road / Burlington WI 53105
262-763-3070 / TownofBurlington.com

Board of Supervisors Meeting Minutes March 10, 2022

1 Call to order and roll call

At 7:21 PM Chair Jeff Lang called to order the regular meeting of the Town of Burlington Board of Supervisors. The meeting was held at the Town Hall, 32288 Bushnell Road, Burlington.

Jeff Lang, Steve Swantz, Neal Czaplewski, Russ Egan, and Brian Fliss were present.

2 Verify posting of meeting

The meeting was properly posted.

3 Citizen Comments

No comments.

4 Minutes from the Town Board meeting on February 24, 2022

Czaplewski motioned to approve the minutes as presented; Fliss seconded. Motion carried.

5 Reports

Lang – nothing to report.

Swantz – nothing to report.

Czaplewski – nothing to report.

Egan – nothing to report.

Fliss – attended fire department meeting.

Highway – submitted written report.

Fire – Assistant Chief Wingreen reported on the 7 calls for the month of February. With daylight savings approaching, he recommended changing batteries in your smoke detectors.

Marine – Kahabka and Anderson provided reports. The department is currently reviewing new applicants; the department has created a FaceBook page; ordinances will be posted at the lakes; 9 officers will be certified as boat safety officers.

Emergency – final spring flood outlook released tomorrow. It will likely be a minimal chance for flooding. Covid cases have slowed down.

Sheriff – Lt. Gehrand will be our new contact person from the Racine County Sheriff's Department. Spoke regarding tires being slashed in Bohners Lake between 2:00AM – 2:30AM last week.

Administrative – nothing to report.

6 Bills as of March 10, 2022

**Egan moved to pay the bills as presented; Fliss seconded.
Motion carried.**

7 January 2022 and February 2022 financials

**Czaplewski motioned to table the financials; Fliss seconded.
Motion carried.**

8 Planning & Zoning Committee recommendation:

- a. Petitioner: Dug Development**
 - Owner: Greg Reesman, member**
 - Parcel: 002-03-19-21-023-000 / Teut Road**
-

Fliss motioned to approve the Planning and Zoning Recommendation for the land division. There was no second.

9 RCICC Resolution

MT Boyle – 708 Oak Street, Burlington – gave a summary of the RCICC – Racine County Intergovernmental Cooperation Council. Leadership from all the Racine County communities will meet and discuss topics that are affecting the municipalities. The town of Burlington has been invited to be a part of the council.

Czaplewski motioned to approve the Resolution 2022-1 with an addition to not to exceed \$300 annual cost; Fliss seconded.
Motion carried.

10 BIL Roadwork Update – Highway Department

Isaacson spoke of the BIL Roadwork. He met with Tim Lynch, the Town engineer, to discuss how to best utilize the funds. Isaacson is working on a 7-year plan, which is required for the grant. He will have this for the next meeting.

11 30510 Forest Drive

Tom Stelling – 181 W Chestnut Street – spoke about the changes made to the plan. All alterations will take place on this parcel.

Eric Weis – 2815 Knollcrest Drive; Mitch Cole – 30516 Forest Drive; Vivian Rankin – 30500 Forest Drive – all voiced concerns with the 2-phase plan.

The contract has been signed by homeowners, Mark and Laura Gerber.

Czaplewski motioned to accept changes to phase 1 contingent that grades in the front yard are matching to the plat drawing provided 8/14/19 and remove stones and underlayment and drop elevation at property line to the 2019 grade with Town engineer establishing the shape and depth of depression; Fliss seconded.

Motion carried.

Swantz motioned to sign the contract with deed restriction; Fliss seconded.
Motion carried.

12 Aquaducks – petition

Jamie Voss – Browns Lake Aquaducks spoke about the upcoming 46th season on Browns Lake. She presented their annual petition related to the water-skiing show.

Czaplewski motioned to approve the petition for the Browns Lake Aquaducks; Swantz seconded.
Motion carried.

13 Sex Offender Ordinance Discussion

**Czaplewski motioned to adopt the Ordinance 8.48; Swantz seconded.
Motion carried.**

14 Update on Accounting System

Graziano spoke of the accounting system conversion. The staff are utilizing online training. Clerk Rennie will be handling the conversion.

15 Motion to enter Closed Session under Wis Stats 19.85(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning the strategy to be adopted by the body and Wis. Stats 19.85(c) considering performance employment of a public employee

At 9:05PM Egan motioned to enter closed session under Wis Stats 19.85(c) and 19.85(g); Swantz seconded.

The vote was unanimous to enter closed session.

16 Motion to enter Open Session

**At 9:48PM Swantz motioned to enter open session; Egan seconded.
Motion carried.**

17 Possible action from Closed Session

No action was taken.

18 Adjourn

**Swantz motioned to adjourn at 9:48PM; Egan seconded.
Motion carried.**

Approved this 24th day of March 2022
Jeanne Rennie, Clerk