



## Town of Burlington

32288 Bushnell Road / Burlington WI 53105  
262-763-3070 / TownofBurlington.com

### Town Board Meeting Minutes October 14, 2021

**PUBLIC HEARING** – Richard Scholze spoke for the Bohners Lake Sanitary District regarding the addition of 34310 Euclid Drive. There was no public comment.

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#### 1 Call to order and roll call

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At 7:37 PM Lang called to order the meeting of the Town of Burlington Board. The meeting was held at the Town Hall, 32288 Bushnell Road, Burlington.

Jeff Lang, Neal Czaplewski, Russ Egan, and Brian Fliss were present in person. Steve Swantz was present by phone.

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#### 2 Verify posting of meeting

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The meeting was properly posted.

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#### 3 Citizen comments

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Dennis Lynch, 30515 Cedar Drive, spoke regarding a letter sent to the City of Burlington, Town of Burlington, and Racine County regarding trail improvements.

Mitch Cole, 30516 Forest Drive, would like to be updated on his neighbor's drainage issue.

Phil Peterson, 1322 S Teut Road, spoke regarding including the trails spoken of by Lynch in the Land Use Plan.

Vicky View, 1322 S Teut Road and Co-Chair of the Land Use Plan Committee, spoke regarding incorporating the cemetery in the land use plan.

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#### 4 Approval of minutes for the Town Board meeting from September 30, 2021

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**Egan motioned to approve the minutes as presented; Fliss seconded.  
Motion carried.**

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**5 Reports from the Town Chairman; Town Supervisors; Department Managers and Chamber of Commerce**

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Sheriff's Department – The Sheriff's Department reported on the activity for the month of September.

Emergency Management – Twardosz reported on the latest Covid-19 numbers. Racine County had 3 additional deaths this week. HAM radio people will be conducting a drill this weekend.

Marine Patrol – Kahabka reported that the department now has 12 officers and reported on the citations for the season. The beach boards will be redesigned.

Highway Department – Isaacson submitted a report regarding the activity for September. JB bridge is closed with no plans to reopen. WISLR report – roads look to be in good shape. He asked that while the leaves are falling, please do not allow them to hinder drainage.

Fire Department – Chief Vrchota reported on the 12 calls during the month of September. The department is continuing state mandated training. They will be at Winkler School during Fire Prevention Week.

Egan – was advised of a cemetery walk on September 30 at the Burlington Cemetery on Highway W. There was a Civil War reenactment during the walk.

Fliss – Nothing to report

Czaplewski – Nothing to report

Swantz – Nothing to report

Lang – received a letter from Dennis Lynch regarding improvement of trails.

Administrative – Graziano reported that the auditors will attend a meeting soon to report on the audit. He is working with the building inspector to update some ordinances related to building inspection. He also reported that the following updated ordinances will be published in the paper next week: 11.12.130 Unauthorized Mooring on Piers, Wharfs and Shoreline Areas; Dogs/Cats 6.04.020 Barking/Crying; and 16.06 Drainage Permits.

Chamber of Commerce – no one was present.

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**6 Bills as of October 11, 2021**

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**Czaplewski motioned to approve the bills as of October 11<sup>th</sup>; Fliss seconded. Motion carried.**

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**7 Approval of September 2021 Financials**

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**Czaplewski motioned to approve the financials for September 2021 as presented; Egan seconded.** Czaplewski questioned when the auditors would be here. The auditors should be attending the next meeting.  
**Motion carried.**

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**8 Approval of Planning & Zoning Committee recommendation:**  
**a. Amended Conditional Use: Owner/Petitioner: Beachview, LLC**  
**Parcel: 002-03-19-34-010-000 / 30427 Durand Avenue**

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**Lang moved to approve the recommendation to table the amended conditional use; Czaplewski seconded. Motion carried.**

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**9 Approval of Alcohol License for Axe Sighted, LLC**

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**Egan moved to table the alcohol license; Fliss seconded. Motion carried.**

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**10 Approval of Bohners Lake Sanitary District request to add Parcel No. 002-02-19-17-407-000 / 34310 Euclid Drive to the Sanitary District**

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**Fliss moved to approve the addition to the Bohners Lake Sanitary District; Egan seconded.** Czaplewski asked about what cost is involved. Scholze spoke about the recording fee involved with the register of deeds that the sanitary district will pay.  
**Motion carried.**

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**11 Update from the Browns Lake Sanitary District**

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Paul Naber, 3405 Browns Lake Drive, spoke regarding the testing that the Browns Lake Sanitary District is conducting regarding the of muck depth at the bottom of the lake and the amount of water that will be needed to remove the muck.

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**12 Building Inspection Question and Answer with first bid from SAFEbuilt, Dave Hendrix**

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Dave Hendrix, SAFEBuilt, spoke about the service and improvements that he will bring to the Town.

Lang asked if Hendrix would have any conflicts of interest with his other affiliations. Czaplewski asked about how the fee schedule is broken down. Hendrix spoke about the fee schedule

Lang asked about what resources the Town would need to provide. Hendrix only requires an office space and copier usage.

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**13 Resolution 2021-3 – Resolution dividing the Town of Burlington into Wards**

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Clerk Rennie spoke about the review of the wards after the completion of the census. There was not much change made to the existing wards.

**Fliss motioned to approve Resolution 2021-3; Egan seconded.  
Motion carried.**

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**14 Motion to enter Closed Session under Wis Stats 19.85(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body and Wis Stats 19.85(c) considering performance evaluation data of a public employee**

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**Egan moved to enter closed session under Wis Stats 19.85(g) and 19.85(c); Czaplewski seconded.** The vote was unanimous by supervisors who were present in person.

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**15 Motion to enter Open Session**

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**Egan motioned to enter open session: Fliss seconded.**

**Motion carried at 9:21.**

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**16 Possible action from Closed Session**

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No action was taken.

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**17 Adjourn**

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**Fliss motioned to adjourn at 9:21PM; Czaplewski seconded.  
Motion carried.**

Approved this 28<sup>th</sup> day of October 2021  
Jeanne Rennie, Clerk