

LAND DIVISION APPLICATION

(4 LOTS OR LESS)

Town of Burlington

32288 Bushnell Road / Burlington, WI 53105

262.763.3070

Petitioner

Name	
Address	
Phone	

Owner (if different from above)

Name	
Address	
Phone	

Parcel Information

Tax Key	
Present Zoning	
Current Land Use	
Address of Property and/or Legal Description	
Reason for land division and future usage	
Did you or someone else divide property in the past 5 years?	

Documentation Required – 16 copies each

- ✓ Certified Survey Map with location of Soil Evaluation and existing buildings
- ✓ Soil Evaluation Test results (if not in a sewered district)
- ✓ Plat Map with property location identified

Fees – make check payable to the Town of Burlington - \$1,850.00

\$200.00 for Land Division application

\$1,500.00 Professional Fee payment Deposit (refunded upon payment of fees)

\$150.00 for Sign (refunded upon return of sign)

Paid _____ Check # _____

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Return Application with

1. Certified Survey Map
2. Soil Evaluation
3. Plat Map
4. Payment of Fees

At this time, you will be given a **Yard Sign** to be placed near the road. *We suggest you talk to your neighbors – to let them know what you are planning to do at this time.*

The information will be forwarded on to the Town Engineer and will be placed on the next available Planning and Zoning meeting - _____ (usually held the 2nd Thursday every month at 6:30 PM)

Approximately 1 week prior to this meeting, call Town Hall at 262.763.3070 to confirm that you have been placed on the meeting agenda.

At the meeting, you will be asked to explain your application request to the Committee.

The P&Z Committee will then make a recommendation to the Town Board. The application will then be presented to the Town Board (Board meetings are held immediately after the Committee meeting). The Town Board will then approve or deny the application.

Land Division requests also need to be approved by Racine County. Contact the County at 262.886.8440 to be placed on their meeting agenda. Their Economic Development and Land Use Planning Committee meets the first and third Monday every month at 6:00 PM at their Ives Grove auditorium – 14200 Washington Avenue, Sturtevant, WI 53177.

You will be reimbursed the \$150.00 when the yard sign has been returned along with any unused portion of the professional fee (\$1,500.00).